

Yutan Public Library Board Minutes

Monday January 6, 2025 at 6:30 PM Location: Yutan Public Library

Notice of meeting was posted at the Post Office, City Office, and the library by Director Laurie Van Ackeren

1. Call to Order:

a. The meeting was called to order by President Hapke at 6:35 PM. She advised the Open Meeting Act is posted on the east wall. The front door was left unlocked for visitors to enter.

2. Roll Call:

Mary Kay Arp, Alicia Archer, Lynn Hapke, and Mary Jo Robinson

Absent: Vicki Wolkins

Also present: Director Laurie Van Ackeren and Librarian Christina Jeffries

3. Visitors: none

4. Approval of December Minutes (Minutes were available for inspection)

a. Motion to approve the December minutes was made by Hapke, seconded by Arp Yeas - Arp, Archer, Hapke, and Robinson Motion carried 4-0

5. Approval of December Financial Claims

a. Motion to approve December claims was made by Arp, seconded by Archer Yeas – Arp, Archer, Hapke, and Robinson Motion carried 4-0

6. Directors Report:

a. Fines \$ 8.95 Country Cards \$ 40.00

Circulation Statistics

Check outs - 458

Member amount saved - \$ 5,421.67

Over Drive / Libby checkouts - 221

Patron visits – Adults 245 Juv 124

Adult Craft Night - 4

Coffee Time - 11

Adult Book Club - 7

Story Time bag checkouts - 10

Toddler Time – Average 9

Adult Craft Afternoon - 2

Kids Holiday Craft - 0

Cookie Exchange - 2

7. Action Items:

- a. Motion to approve 3D Printer Policy was made by Archer, seconded by Arp Yeas – Archer, Arp, Hapke, and Robinson Motion carried 4-0
- b. Reorganization of the Library Board was held. New Officers are:
Hapke – President Motioned by Archer, seconded by Robinson Motion carried 4-0
Robinson – Secretary Motioned by Arp, seconded by Hapke Motion carried 4-0

8. Old Business:

- a. Snacks are needed for CASTL January 17

9. New Business:

- a. Grant of \$400 received for 1000 Books Before Kindergarten
- b. Grant of \$600 received for Adult Experience Kits
- c. Help needed for Ice Cream for Breakfast February 1, 10am-11am
- d. Help needed for Toddler Time Valentines Day Party February 11, 10am-11am

10. Adjournment:

- a. Motion to Adjourn at 7:15 PM by Arp, seconded by Hapke Yeas - Arp, Archer, Hapke, and Robinson Motion carried 4-0

The next regular Library Board Meeting will be February 3, 2025 at 6:30 PM

**Respectfully submitted
Mary Jo Robinson, Secretary**